

**CAPS Education Collaborative:
Board of Directors Meeting
53 School Street, Gardner, MA
January 8, 2014, 3:30 to 5:00 p.m.**

Agenda

- 1. Approval of Minutes: December 11, 2013**
- 2. Executive Director's Report (Information & Discussion):**
 - **Status of Programs and Services**
 - ✓ **Enrollment**
 - ✓ **Update on Staffing**
 - ✓ **E-mail change**
 - ✓ **PD Day 1/27**
 - ✓ **Space Needs**
 - ✓ **Audit/FY 14**
 - **DESE Requirements & Developments/ Agreement/Grants**
- 3. Strategic Planning (Discussion)**
- 4. New Hires (Voting Item)**
- 5. Agreement (First Reading)**
- 6. Subcommittee Reports**
 - **Warrant Subcommittee (meeting bi-weekly, if necessary)**
 - **Policy/Personnel (Meets on January 16)**
 - ✓ **Bullying Policy (Second Reading)**
 - **Finance/Facilities (Meets on January 27)**
- 7. Meeting Schedule and Location (*Note.* March 12 meeting at Mahar)**
- 8. Adjourn**