

**CAPS Education Collaborative  
Board of Directors Meeting  
53 School Street, Gardner, MA  
May 14, 2014, 3:30 to 5:00 p.m.**

**Agenda**

- 1. Approval of Minutes: April 14, 2014**
- 2. Executive Director's Report (Information & Discussion):**
  - **CAPS Success Stories**
  - **Status of Programs and Services**
  - **Consultations & Program Evaluation: Walker Partnerships/League School**
  - **Programs for Deaf/Hard of Hearing Students**
  - **Update on Status of Agreement/Board Appointments**
  - **DESE/Collaborative Developments**
- 3. New Initiatives – Bussing? (Discussion)**
- 4. New Hires/Reductions in Force (Voting Item)**
- 5. Donations (Voting Item)**
- 6. RFP for Classroom Space (Voting Item)**
- 7. RFP for Joint Office Space (Voting Item)**
- 8. Treasurer Resignation (Discussion)**
- 9. Finance Manager Evaluation (Discussion)**
- 10. Executive Director Evaluation (Discussion and Voting Item)**
- 11. Subcommittee Reports:**
  - **Warrant Subcommittee: (Did Not Meet)**
  - **Policy/Personnel (Met on May 8)**
    - **Policies Presented for Second Reading:**
      - ✓ **Policy Adoption (Second Reading)**
      - ✓ **Sexual Harassment (Second Reading)**
      - ✓ **Physical Restraint (Second Reading)**
      - ✓ **Issuing of Credits (Second Reading)**
      - ✓ **CAPS Investments (Second Reading)**
      - ✓ **Acceptable Use (Second Reading)**
      - ✓ **Wellness (Second Reading)**
      - ✓ **Equal Employment (Second Reading)**
      - ✓ **Drug Free Workplace (Second Reading)**

- **Policies Presented for First Reading:**
  - ✓ **Fingerprinting Policy (First Reading)**
  - ✓ **Reporting Child Abuse or Neglect (First Reading)**
  - ✓ **Archiving E-mail (First Reading)**
- **Subcommittee Recommendation for CAPS Staff-Board meeting on June 11**
- **Subcommittee Recommendation for 6 Board Meetings per Year**
  - **Finance/Facilities (Did Not Meet)**

**12. Meeting Schedule and Locations** (*Note. Next Meeting June 11, 2014; Wachusett Village Inn*)

**13. Adjourn**