

**CAPS Board of Directors
Minutes of the May 13, 2015 Board Meeting**

Call to order: At 3:39 p.m. Chairman Dr. Hicks called the meeting to order.

Members present: Ralph Hicks, Pete Stephens, Suzanne Koehler, Maureen Marshall, Salah Khelifaoui, Anthony Polito, Tari Thomas. Also present: Justin Nussey, Ed McCaul, and Cheryl Rohrig.

Members absent: Rebecca Badgley, Dianne Salcedo, Deb Koziol.

1. Motion to accept the Minutes of April 8, 2015 and May 1, 2015 meetings were made by Dr. Marshall and seconded by Ms. Koehler. Motion passed unanimously.

2. Approval of Contract of new Executive Director, Cynthia Landanno: A motion was made to accept the contract as presented by Dr. Marshall and seconded by Mr. Polito. A discussion revealed several points in question on the existing contract. Dr. Marshall withdrew her motion. Mr. Polito asked for the contract to be reviewed by counsel, then moved to hire Mrs. Landanno with the contract as approved by Gini Tate's office with changes noted. Motion was seconded by Dr. Marshall. Motion passed unanimously.

3. Executive Director's Report: The Director's Report is attached to these minutes.

During the Director's report, Dr. Hicks presented the summary of Dr. McCaul's evaluation by the Board. He stated that after totaling all scores, Dr. McCaul received an average score of 8.83 and thanked Dr. McCaul for a job well done. Ms. Clemons moved to approve the evaluation and award a 1% bonus for a favorable eval as stated in Dr. McCaul's contract. Motion was seconded by Mr. Stephens. Motion passed unanimously.

4. New Hires: Dr. McCaul presented one candidate Alyssa Reynolds who is fluent in ASL to work in the Deaf Preschool Program. Dr. Marshall made a motion seconded by Mr. Stephens to hire Ms. Reynolds as presented. Motion passed unanimously.

5. Donation from "Main-iac" Golf Group: Dr. McCaul presented a letter and copy of a check made as a donation to the Kelly Day Program. Motion to accept the donation was made by Dr. Marshall and seconded by Mr. Stephens. Motion passed unanimously.

6. Audit Proposal: Dr. Marshall stated that the Finance Subcommittee was recommending hiring the firm of McCarthy Hargrave, who performed the previous year's audit, for the next year's audit. A motion was made by Mr. Polito and seconded by Ms. Clemons to accept the proposal of McCarthy Hargrave for the next audit. Motion passed unanimously.

7. Treasurer Contract: Dr. McCaul presented a contract for hiring the Treasurer, Murray Cox, for the following year. After a brief review, a motion was made by Mr. Stephens and seconded by Ms. Clemons to accept the contract as written. Motion passed unanimously.


8. Subcommittee meetings:

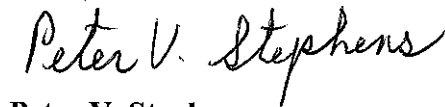
CAPS/FLLAC Collaboration Subcommittee
Warrant Subcommittee (meets as needed)
Policy/Personnel (Did not meet)
Finance/Facilities (Did not meet)

9. Meeting Schedule: The next board meeting is scheduled June 10, 2015 at 3:30 p.m. at Sonoma Square.

5. Adjournment: A motion was made by Dr. Marshall and seconded by Dr. Khelfaoui to adjourn at 4:38 p.m. Motion passed unanimously.

Respectfully submitted,


Cheryl E. Rohrig
Recording Secretary


Peter V. Stephens
Secretary