

CAPS Collaborative Board of Director's Meeting  
2 Narrows Road, Westminster, MA 01473  
February 8, 2017 (3:30 p.m.)

Agenda

1. Approval of Minutes: December 14, 2016
2. Fiscal Update
  - 2017 Financial Update
  - 2018 Budget Timeline
3. New Hires (voting item) - Kimberly Calder, Charlene Ellsworth
4. Subcommittee Reports
  - Policy Subcommittee – Report out
    - ✓ Approval of minutes: 11/29/16 (voting item)
    - ✓ Policy Readings
      - Fingerprint Policy (2<sup>nd</sup> Reading)
      - Naloxone (Narcan) Policy (2<sup>nd</sup> Reading)
      - Substance Use and Prevention Policy (2<sup>nd</sup> Reading)
  - Finance Subcommittee – Report out
    - ✓ Approval of minutes: December 6, 2016 (voting item)
  - Warrant Subcommittee - on going every other week
  - Facilities Subcommittee – no meeting
5. Executive Director's Report (Information & discussion)
6. Old Business
  - Employee Retirement Investment benefit language (voting item)
7. Future Agenda Items
8. Adjourn