

CAPS Collaborative Board of Director's Meeting
2 Narrows Road, Westminster, MA 01473
December 13, 2017 (3:30 p.m.)

Agenda

1. Approval of Minutes: October 11, 2017
2. Fiscal Update
 - 2017 Independent Audit Presentation (voting item)
 - 2017 Capital Reserve Funds (voting item)
 - 2018 Financial Update
3. 2017 Annual Report Presentation (voting item)
4. New Hires (voting item) - Errika Gravelin, Amber McCormack.
5. Subcommittee Reports
 - Policy Subcommittee
 - ✓ Policy Readings
 - Warrant Policy (1st reading)
 - Finance Subcommittee
 - ✓ Approval of minutes: December 6, 2017– (voting item)
 - Warrant Subcommittee - on going every other week
 - Facilities Subcommittee – no meeting
6. Executive Director's Report (Information & discussion)
7. Future Agenda Items
 - Banking/Investment Update
 - Next meeting date
8. Adjourn